AFK ASIA
TEAM XPERT




# CORPORATE LEARNING CATALOGUE 2027

## CORPORATE TRAINING & TEAM DEVELOPMENT PROGRAMMES

**EXCLUSIVE TRAINING VOUCHER**

**RM3,500 PER CLASS**

## Early Planning Privilege

**JANUARY – MARCH**

- Secure Your Preferred **Training Dates**
- Develop People & **Stronger Teams**
- Drive Performance & **Organisational Growth**

## 10 CORE PROGRAMMES

- AI Productivity
- Leadership & Supervisory
- Communication & Teamwork
- Emotional Intelligence
- Accountability & Ownership
- Critical Thinking & Problem Solving
- Time Management & Performance
- Service Excellence
- Growth Mindset & Change
- Professionalism & Ethics

**Practical • Engaging • Impactful**

**People. Teams. Beyond Limits.**

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CORPORATE LEARNING
# CATALOGUE 2027




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YOUR GUIDE TO CORPORATE LEARNING SOLUTIONS 2027




DISCOVER OUR 2027 CORPORATE LEARNING PROGRAMMES



People. Teams. Beyond Limits.


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# EARLY PLANNING PRIVILEGE 2027

**Plan Ahead. Invest Smart. Perform Better.**

*Exclusive Corporate Training Offer for Forward-Thinking Organisations.*

**Standard Programme Fee**
~~RM7,000~~

**Exclusive Corporate Rate**
**RM3,500**
**Per 1-Day In-House Training Programme**

**50% TRAINING INVESTMENT SAVINGS**

## WHAT YOUR ORGANISATYON WILL GET

### FOCUSED LEARNING EXPERIENCE
Maximum 25 Participants Per Class

*Smaller Class. Greater Focus. Better Engagement.*

### COMPLIMENTARY MANAGEMENT TOOLKIT
Every participant receives practical workplace management tools for everyday application.

### EXCLUSIVE PARTICIPANT REWARDS
Every participant stands a chance to win one of 10 mystery prizes in our monthly live lucky draw.



**FEATURED MYSTERY PRIZE**
**2 Days 1 Night Stay at Atlantis Residence, Melaka**

## MONTHLY LIVE LUCKY DRAW

30 JAN 2027 | 28 FEB 2027 | 30 MAR 2027 — 9.00 PM LIVE

BOOKING PERIOD
1–31 DECEMBER 2026

TRAINING PERIOD
JANUARY – MARCH 2027

**Secure Your Preferred Training Dates Today.**

*Invest in Your People. Elevate Your Organisation.*

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# EXCLUSIVE LEARNING EXPERIENCE

**Focused • Interactive • Practical**



**MAXIMUM 25 PARTICIPANTS PER CLASS**

**Smaller Class. Greater Focus. Better Engagement.**

- More Interaction
- Personalised Guidance
- Hands-On Application
- Higher Learning Impact

## EARLY PLANNING PRIVILEGE 2027

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*• Invest in Your People. Elevate Your Organisation. •*

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# COMPLIMENTARY MANAGEMENT TOOLKIT

## PRACTICAL TOOLS FOR EVERY PARTICIPANT

*Turn Learning into Daily Workplace Action.*




## EXAMPLES OF MANAGEMENT TOOLS

- Daily Priority Planner
- Team Management Template
- Work Checklist & Guidelines
- Action Plan Canvas
- Performance Tracking Sheet
- Ideas & Improvement Template

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# EXCLUSIVE PARTICIPANT REWARDS

**Learn • Apply • Be Rewarded!**



Every participant stands a chance to win one of **10 Mystery Prizes** in our monthly live lucky draw.

**FEATURED MYSTERY PRIZE**

**2 Days 1 Night Stay at Atlantis Residence, Melaka**

ATLANTIS RESIDENCE MELAKA




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CORPORATE TRAINING SERIES

# AI-POWERED WORKPLACE PRODUCTIVITY

**Work Smarter. Be More Productive.**

## PROGRAMME OVERVIEW

A practical, hands-on programme that helps employees use AI tools effectively to improve productivity, communication, collaboration and daily work output.

## LEARNING OUTCOMES

- Understand the practical use of AI at work.
- Use AI tools to save time and increase efficiency.
- Create better content, reports and presentations with AI.
- Apply AI for problem solving and decision making.
- Build a personal AI productivity workflow.

## SUITABLE FOR

- Supervisors & Team Leaders
- Executives & Professionals
- Project & Operation Teams
- All Employees (All Levels)

## COMPLIMENTARY MANAGEMENT TOOLKIT




EVERY PARTICIPANT RECEIVES A PRACTICAL TOOLKIT

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# HIGH-PERFORMANCE SUPERVISORY & LEADERSHIP SKILLS

*Lead People. Drive Performance.*



## PROGRAMME OVERVIEW

A practical and engaging programme to build competent supervisors and confident leaders who can lead teams, solve workplace challenges and deliver higher performance.

## SUITABLE FOR

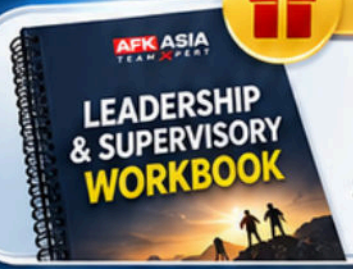
- Supervisors & Team Leaders
- Aspiring Managers
- Newly Promoted Leaders
- Project & Operation Team Leads

## LEARNING OUTCOMES

- Understand the role and mindset of a high-performance leader.
- Apply effective supervisory and people management skills.
- Improve communication, coaching and feedback.
- Build a motivated, accountable and results-oriented team.
- Drive team performance and achieve work objectives.




## COMPLIMENTARY MANAGEMENT TOOLKIT




- Leadership Self-Assessment
- Team Coaching Guide
- Action Planning Template
- Team Performance Tracker
- Leadership Tips & Tools

## EARLY PLANNING PRIVILEGE 2027

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CORPORATE TRAINING SERIES

# EFFECTIVE COMMUNICATION & TEAM COLLABORATION

Connect • Communicate • Collaborate



## PROGRAMME OVERVIEW

A practical and interactive programme that enhances workplace communication, builds trust, and strengthens teamwork for better collaboration and results.

## SUITABLE FOR

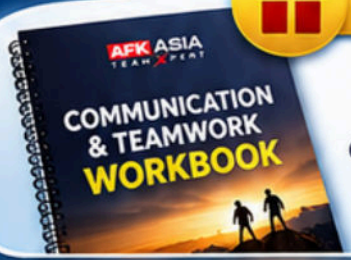
- All Employees (All Levels)
- Team Leaders & Supervisors
- Project & Cross-Functional Teams
- Any Organisation Building Stronger Collaboration

## LEARNING OUTCOMES

- Apply effective communication techniques in the workplace.
- Build trust and positive working relationships.
- Practise active listening and constructive feedback.
- Collaborate effectively across teams and departments.
- Create a more cohesive, high-performance team.




## COMPLIMENTARY MANAGEMENT TOOLKIT




- Communication Skills Checklist
- Team Collaboration Activities
- Feedback & Listening Guide
- Team Alignment Template
- Action Plan Worksheet

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CORPORATE TRAINING SERIES

# EMOTIONAL INTELLIGENCE & WORKPLACE RESILIENCE




**Manage Emotions. Build Resilience. Perform Better.**

## PROGRAMME OVERVIEW

A practical and interactive programme that enhances emotional intelligence (EQ) and builds workplace resilience to stay focused, positive and effective under pressure.

## SUITABLE FOR

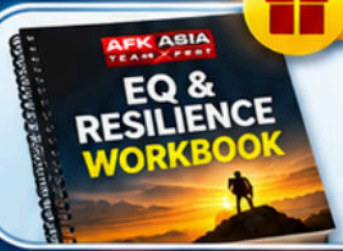
- All Employees (All Levels)
- Team Leaders & Supervisors
- Project & Operations Teams
- High-Performance Teams
- Organisations Facing Change or High Workload

## LEARNING OUTCOMES

- Understand and apply the core components of Emotional Intelligence.
- Manage emotions, stress and pressure more effectively.
- Build personal and team resilience in a dynamic work environment.
- Strengthen empathy, communication and working relationships.
- Maintain a positive, solution-focused and high-performance mindset.




## COMPLIMENTARY MANAGEMENT TOOLKIT




- EQ Self-Assessment
- Resilience Action Plan
- Stress Management Toolkit
- Team Support Activities
- Personal Development Tracker

## EARLY PLANNING PRIVILEGE 2027

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CORPORATE TRAINING SERIES

# PERSONAL ACCOUNTABILITY & OWNERSHIP MINDSET

**Take Responsibility. Show Ownership. Get Results.**




## PROGRAMME OVERVIEW

A practical and interactive programme that builds personal accountability, strengthens ownership mindset and drives a proactive, results-focused work culture.

## SUITABLE FOR

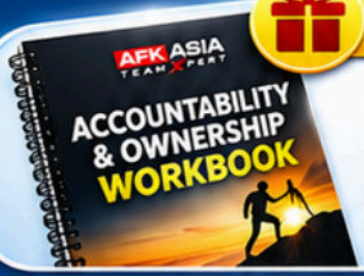
- All Employees (All Levels)
- Team Leaders & Supervisors
- Project & Operations Teams
- High-Performance Teams
- Any Organisation Building a Responsible & Proactive Culture

## LEARNING OUTCOMES

- Understand the concept and importance of personal accountability.
- Develop a strong ownership mindset and sense of responsibility.
- Take initiative and be solution-focused.
- Reduce blame culture and increase commitment to results.
- Apply accountability habits for higher performance and team success.




## COMPLIMENTARY MANAGEMENT TOOLKIT




- Self-Accountability Checklist
- Ownership Action Plan
- Personal Commitment Tracker
- Habits for Results Guide
- Team Accountability Template

## EARLY PLANNING PRIVILEGE 2027

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# CRITICAL & CREATIVE THINKING

*Think Deeper. Solve Smarter. Create Better.*




## PROGRAMME OVERVIEW

A practical programme that builds critical analysis, creative ideation and problem-solving skills to make better decisions and deliver innovative solutions at work.

## SUITABLE FOR

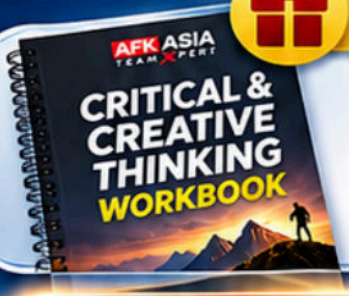
- All Employees (All Levels)
- Team Leaders & Supervisors
- Project & Operations Teams
- Innovation & Improvement Teams
- Any Organisation Building
- Agile & Solution-Focused Teams

## LEARNING OUTCOMES

- Apply structured critical thinking to analyse issues and make better decisions.
- Use creative thinking techniques to generate practical and innovative ideas.
- Solve workplace challenges with confidence and collaboration.
- Turn ideas into actionable and value-adding solutions.
- Build a continuous improvement mindset.




## COMPLIMENTARY MANAGEMENT TOOLKIT




- Critical Thinking Checklist
- Creative Thinking Techniques
- Problem Solving Canvas
- Idea Prioritisation Matrix
- Action Plan Template

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CORPORATE TRAINING SERIES

# TIME MANAGEMENT & PEAK PERFORMANCE

*Manage Your Time. Master Your Priorities. Maximise Your Performance.*




## PROGRAMME OVERVIEW

A practical and interactive programme that equips participants with effective **time management skills**, **priority planning** and **performance** techniques to achieve more in less time.

## SUITABLE FOR

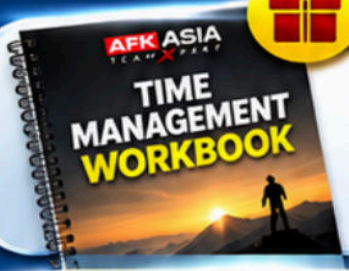
- All Employees (All Levels)
- Team Leaders & Supervisors
- Project & Operations Teams
- High-Performance Teams
- Any Organisation Seeking Higher Productivity & Effectiveness

## LEARNING OUTCOMES

- Apply proven time management techniques at work.
- Prioritise tasks using practical frameworks (e.g. Eisenhower Matrix).
- Minimise distractions and manage work more efficiently.
- Build productive habits and self-discipline.
- Improve focus, consistency and overall performance.




## COMPLIMENTARY MANAGEMENT TOOLKIT




- Daily Planning Template
- Eisenhower Matrix Worksheet
- Focus & Productivity Tracker
- Habit Building Checklist
- Peak Performance Action Plan

## EARLY PLANNING PRIVILEGE 2027

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CORPORATE TRAINING SERIES

# SERVICE EXCELLENCE & CUSTOMER EXPERIENCE

*Deliver Exceptional Service. Create Lasting Impact.*

## PROGRAMME OVERVIEW

A practical and engaging programme that builds a service excellence mindset, enhances customer experience and equips participants with skills to deliver consistent, value-added service.

## SUITABLE FOR

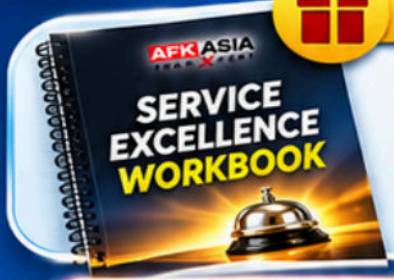
- All Employees (All Levels)
- Frontline & Customer Service Teams
- Operations & Support Teams
- Supervisors & Team Leaders
- Any Organisation Focused on Customer Satisfaction & Service Quality

## LEARNING OUTCOMES

- Understand the principles of service excellence.
- Apply effective communication and customer engagement skills.
- Handle customer needs and challenges with professionalism.
- Create positive and memorable customer experiences.
- Build a service-oriented and solution-focused mindset.




## COMPLIMENTARY MANAGEMENT TOOLKIT




- Service Excellence Checklist
- Customer Journey Mapping
- Service Communication Guide
- Service Recovery Framework
- Customer Experience Action Plan

## EARLY PLANNING PRIVILEGE 2027

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CORPORATE TRAINING SERIES

# GROWTH MINDSET & CHANGE READINESS

*Embrace Change. Stay Adaptable. Keep Growing.*




## PROGRAMME OVERVIEW

*A practical and interactive programme that cultivates a growth mindset, builds adaptability and prepares participants to embrace, manage and thrive through change at the workplace.*

## SUITABLE FOR

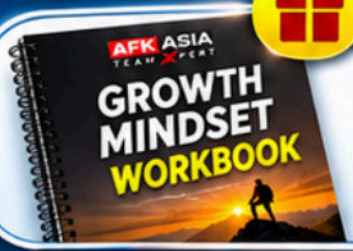
- All Employees (All Levels)
- Team Leaders & Supervisors
- Project & Operations Teams
- Change & Transformation Teams
- Any Organisation Driving Continuous Improvement

## LEARNING OUTCOMES

- Understand the principles of a growth mindset.
- Build a positive and adaptable attitude towards change.
- Manage uncertainty and stay resilient during transitions.
- Embrace continuous learning and self-improvement.
- Turn challenges into opportunities for personal and team growth.




## COMPLIMENTARY MANAGEMENT TOOLKIT




- Growth Mindset Self-Assessment
- Change Readiness Checklist
- Adaptability Action Plan
- Continuous Learning Tracker
- Team Change Canvas

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# WORKPLACE PROFESSIONALISM & ETHICS

*Act Professionally. Work Ethically. Build Trust.*




## PROGRAMME OVERVIEW

A practical and interactive programme that strengthens workplace professionalism, ethical behaviour and integrity to build a positive, respectrul and high-trust work culture.

## SUITABLE FOR

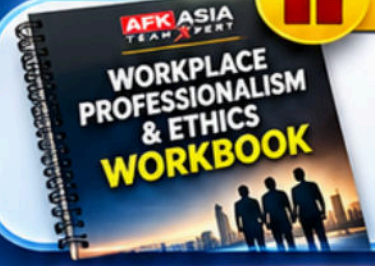
- All Employees (All Levels)
- Team Leaders & Supervisors
- Project & Operations Teams
- HR & Administration Teams
- Any Organisation Committed to *Professional & Ethical Work Standards*

## LEARNING OUTCOMES

- Understand the principles of workplace professionalism.
- Apply ethical decision-making at work.
- Demonstrate integrity, accountability and respect in daily interactions.
- Manage workplace behaviour, communication and conflicts professionally.
- Contribute to a positive, inclusive and high-performance work environment.




## COMPLIMENTARY MANAGEMENT TOOLKIT




- Professional Behaviour Checklist
- Ethical Decision-Making Guide
- Workplace Conduct Framework
- Communication & Respect Tips
- Personal Professionalism Action Plan

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# FINAL CALL

## Your 2027 Learning Advantage

- Secure Your Preferred Dates
- Exclusive Corporate Rate
- Value-Added Training Toolkit
- High-Impact & Practical Programmes
- HRD Corp Claimable*




## WHY BOOK EARLY?

| More Date Options | Special Corporate Rate | Complimentary Management Toolkit | High-Impact Learning Experience | Drive Team Performance in 2027 |
|---|---|---|---|---|

## EARLY PLANNING PRIVILEGE 2027

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## BOOK YOUR PROGRAMME NOW!

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# CONTACT US & BOOKING INFORMATION

*Plan your 2027 corporate learning programme with us.*
*Our team is ready to assist you with programme consultation, customisation and booking.*

## 3 EASY STEPS TO BOOK

**1 ENQUIRE & DISCUSS**
*Share your training needs and objectives*

**2 CONFIRM PROGRAMME**
*Select modules, dates and participants*

**3 BOOK & TRAIN**
*Secure your preferred date and let us deliver the impact*

## GET IN TOUCH WITH US

**013-288 8880**
*(Training & Programme Enquiry)*

afkasiagroup.malaysia@gmail.com

www.afkasiagroup.com
www.afkteambuilding.com

**SCAN HERE**
TO ENQUIRE & BOOK YOUR PROGRAMME

## HQ AFK ASIA

No 4, No 10, No 10-1,
Jalan BP 1,
Taman Bertam Perdana,
75200 Melaka.




*Corporate Training & Team Development* | *HRD Corp Claimable* | *Customised Programmes* | *Experienced Trainers & Facilitators* | *Measurable Learning Impact*

***People. Teams. Beyond Limits.***